



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from the April 11, 2024 Regular Board Meeting 2024

Chairperson Buchholz called the Thursday, April 11, 2024 meeting to order at 8:30 a.m.

The meeting was held in person at the Historic Courthouse at 215 1st Ave, S, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Leland Buchholz, Wayne Wendel, Dale Katterhagen, Barb James and Tom Williamson.

Others present in person were: Deja Anton, District Manager, Adam Ossefoort, Division Director, Sarah Katterhagen, Program Coordinator, Tim Ebnet, Conservation Technician, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Luke Thoma, NRCS, Mae Petrehn, Ducks Unlimited, Barb Becker, Todd County Commissioner, Randy Neumann, Todd County Commissioner and Jackie Bauer, Todd County Coordinator.

Buchholz asked if there were any additions or corrections to the agenda. Katterhagen made a motion, seconded by Wendel to accept the revised agenda for the regular April 11, 2024 meeting.

3.3 – Approve encumbering request for Cebulla cover/wind erosion project

3.5 – Approve encumbering request for Cronquist pending EPA/MPCA grant amendment approval

3.6 – Remove payment request from Novak for Forest Stewardship Plan

3.7 – Remove payment request from James for Forest Stewardship Plan

3.9 – Add payment request from Pearson for Forest Stewardship Plan

310 – Add encumbering request from Perish for a Well Sealing project

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Wendel to approve minutes as disbursed from the March 14, 2024 board meeting. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Buchholz asked the board to review March's 2024 Treasurer's Report. Wendel made a motion, seconded by James to accept March's 2024 Treasurer's Report with receipts totaling \$9,316.83 and disbursements totaling \$13,757.87. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Buchholz called for conflict of interest. No conflict of interest was reported.

Reports:

Commissioner's Report: Commissioner Becker reported Solid Waste's building project will start in May, the Rock Wall project will start in July, and the houses will be removed from the recent property the County bought for additional parking. Neumann reported the County is looking at replacing material on the cupola and there



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will be a Lake Osakis Meeting on the 16th to discuss the proposal of forming a Lake Improvement District (LID).

Director Update: Ossefoort presented his visual report. Ossefoort also reported he applied for PLSS grant (a grant for surveying section corners), and the Department of Health Safe Water Drinking grant application was awarded. On the Planning Commission agenda there is a proposal of a Methane Digester to be built on Dairy Ridge's land. Ossefoort also reported the Division held a Contractor's meeting.

Ossefoort left the meeting at 8:45 a.m.

SWCD Manager's Report: Anton handed out her report. See her report for more details.

Anton reported Pratt attended an Irrigation and MACFO training, she also added that both Pratt and Ebnet reviewed the Manure Management Plan for Dairy Ridge and planned the Feedlot meeting.

Anton reported Votruba is working on obtaining JAA through the NRCS, attended Land Use Training, attended the Area II meeting, and sent out two buffer non-compliance letters.

Anton reported Christiansen held a recent TEP meeting and is working with US Fish and Wildlife on projects.

Anton reported S. Katterhagen requested permission to seek bids for tents, to book horse drawn rides and Science Museum. Board consensus to move forward with those requests. Anton also reported S. Katterhagen wrapped up the SWCD Audit and also responding the County Audit inquiries about SWCD's financials. Anton noted, that she reached to Clifton Larson Allen asking about the duplicated requests, and their response was they have new people working for them.

Staff Report: See Ossefoort's visual report and report under Director's update.

NRCS Report: Thoma reported the first round of EQIP applications are getting obligated, CSP deadline is April 12, 2024, and working on contracting. Petrehn introduced herself. She is with Ducks Unlimited and has been hired as the grazing specialist serving eight counties.

1W1P SRWD Report: No policy meeting. The implementation team is working on the project list for the second round of the funding.

1W1P Red Eye Report: No policy meeting. The implementation team is working on the project list for the third round of funding.

1W1P Long Prairie Report: No policy meeting. The steering committee is working on the budget and projects lists for the second round of funding.

1W1P Crow Wing Report: At the policy meeting they discussed the financials and work plan. Also the partnering boards will have to decide if they want a Joint Powers Board or a Collaboration agreement.

1W1P Mississippi Brainerd Report: No updates.



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BWSR Report: Mayers thanked Anton and S. Katterhagen for attending the Administrator Training on the 9th of April. Mayers reported the grant application for the Soil Health position was funded and the remaining funds will be used for Soil Health projects and the funds will be released in the summer. He also reported the Long Prairie Supplemental funds updated work plan was approved.

Decisions Needed for Projects:

Katterhagen made a motion, seconded by Williamson to approve encumbering FY23 Long Prairie WBIF cost share funds for Neal Dreher, C#2024.04.11-3.1 in the amount of \$30,432.19 for an access control project located in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve encumbering FY23 Long Prairie WBIF cost share funds for Roger Zastrow, C#2024.04.11-3.2 in the amount of \$23,653.12 for a pit closure project located in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Wendel to approve encumbering FY23 Soil Health cost share funds for Paul Cebulla, C#2024.04.11-3.3, in the amount of \$1,204.94 and FY23 State cost share funds in the amount of \$2,500 for a total of \$3,704.94 for a cover crop/wind erosion project located in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by James to approve encumbering C22-7830 Red Eye cost share funds for Jason Kneisl, C#2024.04.11-3.4 in the amount of \$211,086.31 for a roof over stacking slab/feedlot fix project located in the Red Eye Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by Katterhagen to approve encumbering MPCA Partridge River II and County Riparian Funds cost share funds for Cronquist, C#2024.04.11-3.5 in the amount of \$22,200 pending EPA/MPCA grant amendment approval; amounts from each source will be determined at payout time and after EPA/MPCA grant amendment approval located in the Partridge River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Novak payment request for Forest Stewardship Plan was removed from the agenda.

James payment request for Forest Stewardship Plan was removed from the agenda.

James made a motion, seconded by Katterhagen to approve encumbering FY23 LCCMR cost share funds for Myron Kaminsky, C#2024.04.11-3.8, in the amount of \$900 for a Woodland Stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment of FY23 LCCMR cost share funds to Jamie Pearson, C#2024.02.08-3.1 in the amount of \$1,200 for a Forest Stewardship Plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



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Katterhagen made a motion, seconded by Williamson to approve encumbering FY23 Long Prairie WBIF for Ryan and Angie Perish, C#2024.04.11-3.10 in the amount \$275 for a well sealing project located in the Long Prairie Watershed, pending Long Prairie River Watershed steering committee approval. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Decisions Needed for Operations:

Katterhagen made a motion, seconded by Wendel to accept feedlot meeting donations in the amount of \$1,850 ending March 31, 2024. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wayne made a motion, seconded by Williamson to approve chair signing letter of in-kind support with a value of \$25,000 for a second RCPP Irrigation partner grant to be applied for by East Ottertail SWCD. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve entering into an AIS Inspections Service Agreement with WaterGuards for the 2024 Inspection season for \$115,000 for a minimum of 4450 inspection hours. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by James to approve board supporting for the development of the three (3) year Soil Practitioner position as awarded by BWSR Grant funding to be house at the Long Prairie NRCS building pending liaison/personnel committee approval. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Discussion:

Small recap of the Annual feedlot Meeting.

Discussion of May's policy meeting and procedure meeting. Items included in for potential review include review of Forest Plan Payment policy, direct to contractor payments, review of retention schedule, and will also have Audit report from Clifton Larson Allen.

Anton provided handout on update on the Long Higgins Public comment discussion.

Neumann and Bauer left the meeting at 10:10 a.m.

Informational:

See project status handout.

Two buffer non-compliance letters were sent out.

SWCD Election filing period will open soon. Area II and Area IV up for elections.

Local work group and tour will be held on June 12, 2024.



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Next Area II meeting is June 12, 2024.

Next Supervisor news article is due June 19, 2024 and is assigned to Katterhagen.

MASWCD Annual Convention will be December 2-4, 2024 at the DoubleTree Hotel.

A Supervisor asked about the status of getting a tree planter. The original manufacture of the tree planter is now out of business. Anton is working with the DNR about doing a work around of getting the County the trees planter, and now they want the entity to buy it.

Wendel left the meeting at 10:28 a.m.

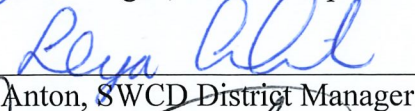
Chairperson Buchholz adjourned the meeting at 10:30 a.m.



Sarah Katterhagen, Minute Prepare

5/9/24

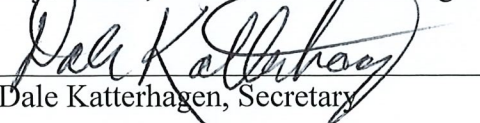
Date



Deja Anton, SWCD District Manager

5-9-24

Date



Dale Katterhagen, Secretary

5-9-2024

Date